



No.500-57/2006/CA II/BSNL

Dated 15.11.2006

To

The CGMs,
All BSNL Circles.

Sub: Refund of CGEGIS money to the BSNL absorbed employees.

Kindly refer to this office letter no. 500-57/2005/CA II/BSNL dated 31.10.2006 vide which it was requested to get ready with individual employee wise claim as per CGEGIS, 1980 and CGEIS, 1977 on the basis of cessation of membership as on 31.07.2005 duly verified with the Service Book so that the claims can be preferred before CCA within a short notice.

Meanwhile DoT has asked this office vide its letter no. 6-37/2005/TA I dated 08.11.2006 to issue following instructions to BSNL Circles in order to expedite the refund under Savings Fund of CGEGIS, 1980 to the individual employees:

- I. Claim will be prepared on the basis of Cessation of Membership of CGEGIS, 1980 as July, 2005.
- II. Individual claim will be collected from all employees in prescribed Form (Annexure – C) from all the employees.
- III. The amount of savings fund in respect of each eligible employee will be calculated on the basis of CGEGIS refund table prescribed by Ministry of Finance which is conveyed vide this office letter no. 500-57/2005/CA-II/BSNL Dated 30.09.2005
- IV. The claim for refund of Saving Fund of the scheme will be prepared in the following format SSA/PAU wise. A consolidated statement of claim for refund of savings fund money should also be prepared for the circle as a whole by the concerned section of Circle HQ and send the same to the concerned CCA

Sl. No.	Name	Group of the Scheme	Designation	Year of becoming member	Employee No.	Amount of refund payable
1						
2						
3						
Gross Total						



- V. The following certificates signed by concerned officers not below the rank of Chief Accounts Officer shall be accompanied with the above statement:
- It is certified that the monthly CGEGIS subscriptions in respect of all the employees included in the list have been recovered and credited to Govt. account through CCA.....and the fact of recovery have been noted in the service book of the concerned employees.
 - The amount of refund payable as indicated in the list is as per refund Table issued by Ministry of Finance and is upto July, 2005.
 - Certificate that CGEGIS refund claim has been forwarded to CCA.....for making payment has been recorded in Service book of the concerned officials vide at P...
- VI. Payment particulars may also be recorded in Services Books of the concerned officials when payment is made.
- VII. Name and designation of the officer of BSNL circle concerned in whose favour cheque to be issued by the concerned CCAs shall also be intimated at the time of submission of claim.
- VIII. After payment is made to all the concerned employees a certificate that amount of CGEGIS refund has been made to all the concerned employees may be sent to concerned CCAs for records.

It is further instructed to issue necessary orders to all concerned to comply the above instructions of DoT and submit the claims in prescribed formats in respect of Refund of CGEGIS money within 30.11.2006 along with all supporting documents and certificates to concerned CCA and a copy of the forwarding letter may kindly be endorsed to Sh. R.K.Karmakar, ADG (CAII), BSNL Corporate Office. To expedite this process the circle should maintain close co-ordination with the CCA.

Top priority may kindly be awarded in this regard.

Sd/-
(P.K.Purwar)
DDG (CA)

- Copy to:
- GM (F)/ IFA, all BSNL Circles;
 - CAO (TCO)/CPAO (ITI)/ADG(R&P): for information and necessary action please.